



Simpco Resources LLP

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Job Posting

ID# 21014 – Health, Safety and Environment (HSE) Coordinator

CONTRACT POSITION (2 Openings)

WHO ARE WE:

Located in the beautiful North Thompson valley, at Simpcw Resources Group we provide environmental, management, and operational services while preserving Simpcw culture and heritage with respect towards the environment. Our goals include creating economic growth from the commercial development of natural resources within the Simpcw'ulécw (Simpco Territory) by being the major contractor and competing for work in both the public and private sectors.

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WHAT'S THE JOB?

Simpco Resources LLP is looking for an experienced **HSE Coordinator (Contractor)** responsible for coordination duties within the site HSE Department applying the professional practices required of Health, Safety and Environment professionals. An interest in the Safety profession and a willingness to grow and develop within the HSE department. The position will start with the primary role and responsibility being coordination, through ongoing development, may be responsible for more HSE related task as identified below.

This is a CONTRACT POSITION requiring in camp stays on a specified rotation located in the BC Interior. Position requires working out of town, includes weekend work, and work in varying terrain and weather conditions.

WHAT YOU DO?

- Takes initiative, within a defined process; willing to act, not fearful of acting with minimum of planning.
- Able to gain client's respect, trust and be a lead HSE representative at client/contractor meetings.
- Applies HSE knowledge and a provides appropriate guidance and advice to operations on onsite.
- Is curious, able to identify steps to improve and takes a continuous improvement approach.
- Develop or enhance Job Hazard Analysis and Safe Work Practice documents.
- Understand and apply site systems/processes effectively.

- Able to be a Safety “Coach” to improve work practices, NOT a Safety “Officer” (e.g., Looked to for site HS&E support, advice, guidance, interpretation, and application of HS&E program & regulatory requirements)
- Able to build strong relationships within HS&E and operations teams and use reasonable judgment in seeing both sides (e.g., Admit mistakes).
- Can comfortably handle risk/uncertainty and able to make timely self-directed decisions under tight timelines and pressure.
- Consistently search for understanding, tries to find new solutions; learns from both successes/failures.
- Uses various levels of communication to understand and effectively address any HSE situation (e.g., What is the issue? What is the issue behind the issue?)
- Knows when and how to compromise, finds solutions to resistance/setbacks, and possesses drive to finish.
- Able to be cross shift lead or operate independently as a single HSE point of contact at site.

WHO ARE WE LOOKING FOR?

- Have an NCSO designation or actively pursuing NCSO Designation with a focus in the pipeline industry.
- Health & Safety post-secondary education is ideal.
- Or has combined equivalent experience and education.
- Working towards CRSP, CSP or other HS&E designation.
- 2-5 years’ experience in administrative positions
- Intermediate user level in Microsoft Office programs such as Word, Excel, Power Point, and Publisher.
- HSA Training or NCSO designation would be an asset.
- Creates an environment in which employees are looking to the HSE Department for assistance, guidance, and solutions.
- Collaborates, coordinates, and communicates with others effectively.
- Valid driver’s license and clean abstract.
- Must meet the ISN Contractor requirements including provide a WCB Clearance Letter

WHAT CAN WE OFFER YOU?

- Competitive Contractor Package

Note: Pre-Employment Drug and Alcohol Testing is required for this role.

Application Deadline: March 31, 2021

Thank you for your interest, however, only those selected for interviews will be contacted.
Preference will be given to qualified applicants of Aboriginal ancestry as per
Canada’s Human Rights Act and legislation surrounding Employment Equity.

Please submit cover letter and resume via email to careers@simpwresourcesgroup.com with the Subject Line:
ID# 21014 – HSE Coordinator - Contract by 11:59pm on the closing date.